

Lake County Joint Apprenticeship and Training Committee

31290 N. U.S. Hwy 45, Unit A

Libertyville, IL 60048

847-566-2200

Local 150 IBEW



Lake County NECA

ELECTRICAL APPRENTICESHIP IN PERSON APPLICATION PROCEDURES FOR THE 2022 CLASS

The Lake County Joint Apprenticeship and Training Committee will accept applications for both the Inside and Telecommunication Electrical Apprenticeship programs at the Electrical Training Facility. Applications will be accepted in person on Wednesdays ONLY STARTING **OCTOBER 6, 2021, from 7:00am–12:00pm and 1:00pm–4:00pm, EXCEPT October 13th, November 10th, and December 8th when applications will be accepted from 7:00am-12:00pm and 1:00pm-5:30pm. LAST DAY FOR IN PERSON APPLICATIONS IS DECEMBER 29, 2021.** Those accepted into the program may begin work in the spring of 2022.

A \$25.00 application fee must be submitted at the time of application in the form of cash or money order for in person applications, and credit card for online applications.

MINIMUM QUALIFICATIONS FOR APPRENTICESHIP

A pool of eligible applicants shall be established consisting of individuals who qualify for oral interview. To qualify for oral interview, an applicant must meet the following basic requirements by 4pm January 31, 2022, unless he or she has a minimum of four thousand hours of substantiated electrical construction work experience:

1. Must be at least 18 years of age on or before June 1, 2022
2. Must be a high school graduate, have a GED or a two-year associate degree by January 31, 2022
3. Must have completed one full year of high school algebra or one post high school algebra course of 3 credit hours or more, with a passing grade for the class
4. Must have a valid driver's license
5. Must have a qualifying score of 4 on the NJATC General Aptitude Test Battery administered by the training office **after** all other qualifying paperwork has been submitted and approved.
6. Applicants selected from the pool will be required to pass a physical examination, a job-related practical assessment, background check and drug screen evaluation including a hair follicle exam.
7. Must submit a DD-214 to verify military training and/or experience if applicant is a veteran.
8. Must provide proof of name change if applicable.

Individuals, who can verify by providing undisputable documenting evidence that they have worked a minimum of 4000 hours specifically in the electrical construction trade by January 31, 2022, will qualify for an oral interview by the JATC to be considered along with other qualified applicants. To qualify under this provision, applicants must complete an application form and must accurately respond to the questions below:

ALL CANDIDATES MUST ALSO BE ABLE TO COMPLETE THE FOLLOWING QUALIFICATIONS

1. Physically and mentally able to safely perform or learn to safely perform essential functions of the job either with or without reasonable accommodations.
2. Able to get to and from work at job sites anywhere within the geographical area that this apprenticeship program covers.
3. Able and willing to attend all related classroom training as required to complete their apprenticeship.
4. Able to climb and work from ladders, scaffolds, poles, and towers of various heights.
5. Able to crawl and work in confined spaces such as attics, manholes and crawlspaces
6. Able to read, hear, and understand instructions and warnings.
7. Required to have use of a personal laptop running a Windows O.S. and internet access for homework and class day work.

(See opposite side for further required procedures)

DOCUMENTATION NECESSARY TO QUALIFY

MAY BE MAILED IN OR BROUGHT TO OUR OFFICE ANY DAY OF THE WEEK.

**The following documents must be submitted to the Apprenticeship Committee
NO LATER THAN 4:00pm January 31, 2022, to qualify for the pool of eligible applicants:**

- A. Copy of Birth Certificate or other legal document showing proof of age**
- B. Copy of Valid Drivers License**
- C. An official transcript of high school courses and grades, with proof of one year of algebra. Pre-algebra and modified algebra will not be considered to meet this minimum requirement. Those submitting a GED must also submit an official high school transcript from the last attended school. Transcripts must be officially sealed in an envelope from the high school with a seal or official registrar's signature on the outside of the envelope, whether mailed or presented at our office. UNOFFICIAL TRANSCRIPTS WILL NOT BE ACCEPTED. If the high school transcript does not contain the required proof of a one-year algebra course, then a separate official transcript must be provided to show proof of the course completion with a passing grade.**
- D. If the high school transcript does not contain graduation information, the applicant must submit proof of graduation or GED.**
- E. An official college transcript must be submitted along with an official copy of the high school transcript if the applicant is applying under the two-year associate degree requirement.**
- F. Proof of name change if applicable.**
- Names on documents submitted must either match the name on the application, or proof of the name change must be submitted no later than the deadline to submit documents, by 4pm on January 31, 2022.**

Those who meet the minimum requirements for the program and return the required documents to prove that they qualify, will be scheduled for an interview with the Apprenticeship Committee. Each applicant will be examined individually and carefully, with particular attention to his/her background and suitability. Selection of apprentices under this program shall be without discrimination because of race, color, religion, national origin, sex (including pregnancy and gender identity) sexual orientation, genetic information, or because they are an individual with a disability or a person 40 years old or older – except the applicant must be 18 years of age by work start date. The sponsor will take affirmative action to provide equal opportunity in the apprenticeship and will operate the apprenticeship program as required under applicable law and lawful regulations issued there under.

**RETURN ALL REQUIRED DOCUMENTS TO: LAKE COUNTY J.A.T.C.
31290 N. U.S. HWY 45, UNIT A
LIBERTYVILLE, IL. 60048**

For further information on our program see our website at www.lakecountyjatc.org